

MIE Docs - File Management



Document Management

Share documents within your organization simply and securely through the MIE Docs repository allowing direct opening and saving from all windows applications.

Document Security

Documents are stored in a common repository which enables you to easily hide sensitive information based on groups and individual file access. Administrator, Publisher and Viewer rights are available from projects to folders to individual documents.

Revision Control

Every document must be checked out and checked in which enables safe multi-user editing. Documents are saved in history so there is a full accounting of who and when a file was changed.

- Seamless integration into windows explorer which makes integrating with your documents in their native program simple. Right Click, drag-n-drop, cut-and-paste are all available through the virtual MIE Docs drive.
- Metadata can be added to each file allowing complex searching where files can be browsed by any of the metadata. Metadata is 100% user defined by attributes and attribute groups.
- Full revision control and history of each file that is modified. Old revisions can be viewed and even rolled back to a prior document state.

MIE Docs is a revolutionary file management system designed for a single user up to an organization of 100's of users. File management systems are designed to solve the problems associated with storing, managing, finding and tracking files used throughout an organization. Organizations with hundreds of thousands of files lose files each day when files are stored on multiple computers, hard drives and backups. MIE Docs File Management lowers the costs of handling and storing your documents and saves staff time by providing both instant access to your documents and business process automation. MIE Docs centralizes the storage of files into an easy to use virtual drive.

MIE Docs is a great tool for your entire company. Engineering, sales, accountants and human resource departments can manage their documents. MIE Docs handles the ability for a laptop to check out a file, disconnect from the network and make changes and then check the file back in once the laptop has access to the repository. File types and attributes are 100% customizable by the end user which allows the freedom to create and store any type of metadata with a file. This could include dates, text, true/false values and even dropdown listboxes.



MIE Solutions

12872 Valley View St, #8
Garden Grove, CA 92845
Phone 714.786.6230
Fax 562.679.1249

<http://www.mie-solutions.com>

Screenshots, Features and Benefits

Simple To Get Started

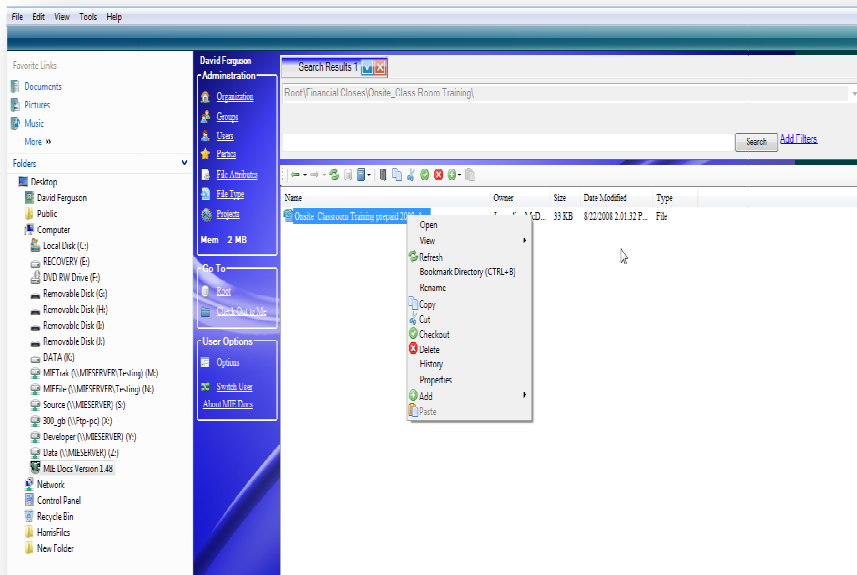
MIE Docs lets you quickly get started by allowing you to drag-n-drop files from your current desktop file system into the MIE Docs file system. Once the files are in MIE Docs they can easily be retrieved, checked out and modified.

Integration

MIE Docs integrates out of the box with MIE Trak (MIE Solutions ERP System). Integration is done through an API which can be called by any 3rd party application.

SQL Server Database

MIE Docs runs on the standard SQL server database which is fast and flexible. The server installation will create and update the database without any scripts or database management skills.



Adding Up the Benefits

- Lower costs of doing business by removing error prone file management.
- Securely store files in a managed file system.
- Quickly find documents through extensive search mechanisms.
- Check-out and Check-in files for full history of file changes.
- Full integration with windows application through a virtual drive mapping.
- Application Programming Interface (API) which allows third party applications to access files.

SERVICES AVAILABLE

- Technical Support
- Installation and Setup
- Application Support



12872 Valley View St, #8
Garden Grove, CA 92845
Phone 714.786.6230
Fax 562.679.1249